



PATHWAYS ACADEMY FAMILY UPDATE FORM

FOR OFFICE USE ONLY

Discounted Tuition Paid: _____

Regular Tuition Paid: _____

Updated CSEF(s): _____

This form should only be used by families currently enrolled in Pathways Academy who are seeking to re-enroll with Pathways Academy for a new, consecutive school year. Please read this form and fill it out carefully. Return this form along with updated CSEF(s) for each enrolled student to the Resource Center or mail to PO Box 411 Gadsden, AL 35901 on or before **Thursday, August 17, 2017** to avoid paying a \$25 late fee. (Note: August 17, 2017 is the date that this form must be received in our office; this is not a 'postmarked by' date.)

Re-enrolling families may be eligible for a **\$10 discount** if enrollment is renewed by **July 31, 2017**. To be eligible for this discount, your 16-17 file must be complete & 2017-18 paperwork must be **PRINTED** from the school website, www.pathways-academy.org, or **PICKED UP** from the Resource Center by Thursday, July 27, 2017. Families to whom paperwork must be mailed are not eligible to receive a \$10 discount.

Teaching Parent/Guardian's Name: _____

Birthdate: _____

Home Address: _____

City: _____

ZIP: _____

Phone : _____

Cell: _____

Email: _____

Profession (present or former): _____

Employer: _____

Spouse's Name: _____

Birthdate: _____

Phone : _____

Cell: _____

Email: _____

Profession: _____

Employer: _____

Primary Instructor (If not parent/guardian): _____

Phone: _____

Cell: _____

Email: _____

School District your family currently resides in: _____**Church your family attends:** _____

Student Information

(Please note that you *cannot enroll* new students by adding names to this form. Student registration & church school enrollment forms are required for enrollment.)

Full Name of Homeschooling Student(s) Enrolled	Age	Birthdate	Grade	New Student?
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

Have there been any changes in the following areas since enrolling or updating last year?

1. Is your family's file up to date with grades & attendance submitted? _____
2. Change in your contact information, address, phone, etc.? _____
3. Change in your marital status, living arrangements, custody arrangements? _____
4. Change in primary instructor's work schedule? _____
5. Any legal action (accused of, arrested for, or convicted of a crime) other than speeding in the last year? _____
6. Anyone residing in the home who was not living there last year? (if yes, please list name and relationship) _____

PLEASE READ AND COMPLETE BEFORE RETURNING UPDATE FORM TO SCHOOL OFFICE:

The Teaching Parent/Guardian must notify Pathways Academy of any changes in address or phone number in a timely manner. Pathways Academy cannot assume the burden for tracking down new information. It is the responsibility of the Teaching Parent/Guardian to ensure that current information is supplied for the receipt of school correspondence throughout the year. If your mail is returned, every effort will be made to contact you. If you cannot be reached your file will be closed & the Board of Education will be notified your family is no longer enrolled with our school.

Please note: A new Church School Enrollment Form (CSEF) is required to be filed for new students. Furthermore, if your family has moved or will move during the school year, you must supply the school office with an updated CSEF containing your new address within 5 days of moving.

INSTRUCTIONS FOR TEACHING PARENT/GUARDIAN: Please sign form, enclose tuition fees, and return or mail to Pathways Academy Resource Center office with CSEFs for each new student by the **August 17, 2017** deadline. After **August 17, 2017**, a \$25 late charge will be added. On **September 1, 2017**, we will begin processing non-enrollments with the public school boards as required by Alabama law. If your enrollment is not updated with 2017-2018 tuition & late fee paid by this date, your family's file will be closed and your local Board of Education will be notified. Should this happen, the BOE may file truancy charges which Pathways Academy cannot reverse. Any family choosing to re-enroll after September 1 will be considered a New Enrollment & pay fees as such. The Pathways Academy Administration Board reserves the right to refuse re-enrollment for any reason.

By my signature, I acknowledge that I have read this form in its entirety, understand its content, and agree to abide by the policies stated herein. I release Pathways Academy from all responsibility and/or liability for the education, social, and physical well-being of my child(ren).

Teaching Parent/Guardian's Signature: _____ Date: _____

PATHWAYS ACADEMY

Volunteer Registration Form

NAME: Ms. Miss Mrs. Mr. : _____

ADDRESS: _____ POSTAL CODE: _____

PHONE: (HOME) _____ (CELL) _____

BIRTHDATE: _____ NUMBER OF CHILDREN AT HOME: _____

CURRENT OCCUPATION: _____

DO YOU HAVE A LICENSE? YES NO DO YOU HAVE A CAR? YES NO

SPOKEN OR WRITTEN LANGUAGES: _____

EDUCATIONAL BACKGROUND: _____

HOBBIES: _____

SPECIAL SKILLS YOU WOULD LIKE TO LEND TO OUR PATHWAYS' FAMILY:

- | | | |
|--|--|--|
| <input type="checkbox"/> Group Leadership | <input type="checkbox"/> Scrapbooking | <input type="checkbox"/> Clerical / Filing |
| <input type="checkbox"/> Arts & Crafts / Sewing | <input type="checkbox"/> Public Speaking | <input type="checkbox"/> Photography Skills |
| <input type="checkbox"/> Teaching a Class | <input type="checkbox"/> Acting / Directing | <input type="checkbox"/> Baking / Cooking |
| <input type="checkbox"/> Singing / Playing an instrument | <input type="checkbox"/> Gardening | <input type="checkbox"/> Organizing an Event |
| <input type="checkbox"/> Writing / Blogging / Social Media | <input type="checkbox"/> Making Posters / Flyers | <input type="checkbox"/> Board Game Day |
| <input type="checkbox"/> Website / Computer Skills | <input type="checkbox"/> Slideshow Presentations | <input type="checkbox"/> Field Day |
| <input type="checkbox"/> Yearbook | <input type="checkbox"/> Making / Repairing things | <input type="checkbox"/> Other _____ |

TIME PREFERENCE: Would you like to be a regular volunteer? YES NO

Which age group would you prefer to work with? _____

What kind of volunteer jobs are you are most interested in? _____

Previous Community Involvement: Any experience as agency/organization program volunteer?

If so, please share when and where: _____

Other comments or information you wish to offer: _____

PLEASE SIGN AND DATE BELOW:

I understand that by responding to this form, I am under no obligation to volunteer. However, I may be asked to help when a need arises. I am willing to follow the policies Pathways Academy has put in place to protect both the students and the volunteers as they work to make Pathways Academy better for all of our families.

Full Name _____ Date _____

PATHWAYS' PRINCIPLES

2017-18 REPORTING DATES:

Student Education Plan (Goals & Materials) Due Week of-
September 15, 2017

1st Term Progress Report (Grades & Attendance)* Due Week of-
December 1, 2017

2nd Term Progress Report (Grades & Attendance)* Due Week of-
May 31, 2018

ONLINE REPORTING OPTION: Please register with www.homeschoolreporting.com

HARD COPY: Please keep the original form for your child(ren)'s records and send a copy to the school office for your file. Mail or drop off the copy to the Pathways' Resource Center.

HIGH SCHOOL: Parents of high school students must submit updated diploma evaluation (D.E.W) form at the end of the school year. *Senior Reporting Dates: 12/30/17 & 5/10/18

IMPORTANT WEBSITES:

www.pathways-academy.org

www.homeschoolreporting.com

www.facebook.com/pathwaysfieldtrips

www.facebook.com/pathwayshomeschool

www.groups.yahoo.com/group/pathwaysacademy

Stay on the Right Path – Sign up with these sites today!

Our group relies mainly on the internet and email to send reminders and school information. If you have questions, please review school policies found in the school handbook which is posted on the Pathways Academy website. The website also hosts our monthly newsletter, event calendar, and printable forms. Pathways' parents can stay "in the know" by reviewing the website each week for important policy reminders & updated school information, along with homeschool field trips. Event information, and homeschool encouragement can be found on the school's website, Facebook pages, Pinterest, and Yahoo Support group. Families can only register once per site. so please record your family's login info and store it in a safe place for future reference.

CONTACTING PATHWAYS ACADEMY:

HOURS: Thursdays, NOON - 4pm

(Closed on holidays, and in June & December)

PHONE: (256) 494-1600

If no answer, please leave a complete message with your full name, your request, and a phone number. We do not check messages on weekends and holidays.

**MAIL: P.O. Box 411
Gadsden, AL 35902**

**RESOURCE CENTER: 410 South 3rd Street
Gadsden, AL 35901**

YOU ARE REQUIRED TO CONTACT THE SCHOOL:

To update your contact information: Please send update within 2 weeks of any change in phone number, email, or address. By law, a new CSEF for each student must be signed and filed with your local BOE when a family moves. Please notify us to avoid truancy.

Re-Enrollment: Opens on the 4th Thursday of May each year. A \$10 discount is available for any eligible family who Re-Enrolls by July 31. The Re-enrollment deadline is always the 3rd Thursday in August of each school year. Please review the website for Kick-off date and details of where Kick-Off will be held each year.

Withdrawals/Transcript Requests: 10 days' notice.
1 transcript per family. 10 days to process. Rush fee: \$20.

CONTACTING YOUR ADMINISTRATORS:

Denise Driskell, Senior Administrator

Phone: (256) 401-7284

Email: pathwaysacademy@hotmail.com

Darlene Harcrow, Elementary Administrator

Phone: (256) 459-6991

Email: pathwaysacademy@hotmail.com

Michael Driskell, High School Administrator

Phone: (256) 515-4885

Email: pathwaysmike@gmail.com

REMINDER: Please make every effort to call or stop by the school office during Thursday open office hours from Noon-4pm (except June & December). If you are unable to do so, please email your question or request to the attention of a school administrator.

Phone calls should be made to school administrator or staff member's homes in emergency situations only. If the administrator or staff member is unable to answer his or her phone, please leave a detailed message with your full name, stating the details of your question or request and your phone number. Your call will be returned as soon as possible. Please have patience. These policies help our administrators & staff serve all of our families in the most efficient manner possible. We sincerely thank you for your cooperation.



2017-18 SCHOOL YEAR REMINDERS

June 1, 2017	Early Bird Re-Enrollment Discount Begins
July 13, 2017 at Noon	Pathways' Resource Center Re-opens
July 31, 2017	Deadline for the Early Bird Re-Enrollment Discount
August 17, 2017 11am-1pm	Pathways' Kick-Off at the Factory* <i>(Pre-registration is required.)</i>
August 17, 2017	2017-18 Re-Enrollment Deadline (\$25 late fee after this day.)
September 15, 2017	Student Education Plans (S.E.P.) Deadline
November 9, 2017 2pm & 7pm	Senior Graduation Prep Meeting <i>(This is a required meeting for Parents of a Class of 2018 graduate.)</i>
November 16, 2017	Last Office Day for 2017
December 2017	Pathways' Offices Closed for Christmas Break
1st Week of December	1 st Semester Progress Reports (grades & attendance) Due
January 4, 2018 at Noon	Pathways' Offices Re-open
February 3, 2018 6-10pm	Pathways' Winter Formal <i>(Tickets & registration required.)</i>
March 29, 2018	Pathways' Offices Closed for Easter
April 5, 2018	Grad Prep & Photo Deadline
May 10, 2018	Final Grades for Grads Deadline
May 19, 2018 2pm	Pathways' Graduation Ceremony
May 21, 2018	Re-Enrollment Opens for 2018-19 School Year
May 31, 2018	Final Office Day for the 2017-18 School Year
Last week of May 2018	2 nd Semester Progress Reports (grades & attendance) Due
June 2018	Pathways' Offices are Closed in June for Summer Break
July 12, 2018 at Noon	Pathways' Offices Re-open for 2018-19 School Year

PATHWAYS ACADEMY CLUB MEETINGS

Etowah County 4-H: 1st Tuesdays at 10:00am

(1st meeting to be held: Sept. 5, 2017)

Pathways' American Heritage Girls: TBA

Pathways' JR Beta (4th-8th grade): 4th Mondays at 1:30pm

(1st meeting to be held: Sept. 25, 2017)

Pathways' SR Beta (9th-12th grade): 2nd Fridays at 1:30pm

(1st meeting to be held: August 11, 2017)

Pathways' K-Kids (1st-5th grade): 3rd Wednesdays at 12:30pm

Pathways' Builders (6-8th grade): 3rd Wednesdays at 12:30pm

Pathways' Key Club (9th-12th grade): 3rd Wednesdays at 2:00pm

(1st meetings to be held: Sept. 20, 2017)



PATHWAYS ACADEMY

410 S. 3rd Street Gadsden, AL 35901

Church School Enrollment Form

Public School District: _____

School Year Submitted: 2017-18

I. TO BE COMPLETED BY PARENT OR GUARDIAN

Student's Name: _____

Home Address: _____

Home Phone: _____

Date of Birth: _____ Grade: _____

Parent or Guardian's Name: _____

Address: _____

Home Phone: _____

As required by Alabama law 16-28-7, I do hereby give consent to the administrator of Pathways Academy Church School to notify the public school superintendent should the above named student cease attendance at said school.

Signature of Parent or Guardian: _____

Date: _____

II. TO BE COMPLETED BY CHURCH SCHOOL ADMINISTRATOR

Date of Student Enrollment: _____ for the 2017-18 school year.

Pathways Academy complies with Alabama law code 16-28-7, which requires notification at the time of student enrollment and at the time student enrollment ceases. Therefore, this church school enrollment form remains in full force and effect until such time as the school administration notifies otherwise.

Administrator's Signature: _____

Date: _____